



Corporate Services Committee Minutes

January 4, 2018
11:17 a.m.
Council Chambers
Walkerton, Ontario

Present: Warden Paul Eagleson (Chair)
Councillors Robert Buckle, Anne Eadie, David Inglis, Mike Smith, Milt McIver and Mitch Twolan

Staff: Kelley Coulter, Chief Administrative Officer
Darlene Batte, Deputy Clerk
Bettyanne Cobean, Director of Corporate Services
Melissa Legacy, Director of Library Services
Christine MacDonald, Director of Human Services
Cathy McGirr, Museum Director
Michael McKeage, Director of Health Services
David Smith, Community Emergency Management Coordinator

Regrets: Councillor Janice Jackson

1. Pecuniary Interest

There were no declarations of pecuniary interest.

2. Action Items

A. Emergency Management Program

Moved by Councillor Mitch Twolan
Seconded by Councillor Anne Eadie

That the County of Bruce designate Ms. Eleanor MacEwen, Communications and Corporate Reporting Specialist, as the County of Bruce Emergency Information Officer [BC-EIO] as required by Section 14(1) of Ontario Regulation 380/04 [Standards - Emergency Management and Civil Protection Act]; and,

That the County of Bruce appoint the following to the County of Bruce Emergency Management Program Committee (BC-EMPC) as required by Section 11(3) of Ontario Regulation 380/04 [Standards - Emergency Management and Civil Protection Act]:

- County of Bruce Warden
- County of Bruce CAO
- County of Bruce Emergency Information Officer
- County of Bruce Community Emergency Management Coordinator
- County of Bruce Alternate Community Emergency Management Coordinator
- County of Bruce Director Health Services
- County of Bruce Director Human Services
- County of Bruce Director Transportation and Environmental Services
- County of Bruce Director Corporate Services
- County of Bruce Director Human Resources
- Representative Ontario Provincial Police; and,

That the County of Bruce appoint the County of Bruce Community Emergency Management Coordinator (BC-CEMC) as the BC-EMPC Chair as required as Section 11(4) of Ontario Regulation 380/04 [Standards - Emergency Management and Civil Protection Act]; and,

That the County of Bruce appoint the following to the County of Bruce Municipal Emergency Control Group (BC-MECG) as required by Section 12(2) of Ontario Regulation 380/04 [Standards - Emergency Management and Civil Protection Act]:

Position (Primary)	Organization
Warden	County of Bruce
CAO	County of Bruce
Community Emergency Management Coordinator	County of Bruce
Emergency Information Officer	County of Bruce
Director Health Services	County of Bruce
Director Human Services	County of Bruce
Director Transportation and Environmental Services	County of Bruce
Director Corporate Services	County of Bruce
Director Human Resources	County of Bruce
County Fire Coordinator	Rotating Position
Ontario Provincial Police	Ontario Provincial Police

Notes to above:

- a) Alternates shall serve when Primary not available.
- b) BC-MECG will be supported/assisted by other County staff such as Duty Officers, Scribes, Human Resources, Information Technology, Building Maintenance etc. as required.
- c) At the invitation of the CAO ANY outside individual(s) or organization(s) may be requested to provide support to the operations of the BC-MECG including but not limited to:
 - o South Bruce Grey Health Centre
 - o Grey Bruce Health Unit - Medical Officer of Health

- Grey Bruce Health Services
- Emergency Management Ontario
- Amateur Radio Emergency Service (ARES)
- Canadian Red Cross

Carried

3. Information Items

The following reports were received for information:

- 2017 Year-end Assessment Report for the 2018 Tax Year and the Municipal Change Profile Report
- Municipal Property Assessment Corporation - 2018 Fees
- Q4 Tender Summary
- 2017 BMA Municipal Study Results Report

4. Next Meeting

The next meeting of the Corporate Services Committee will take place on February 1, 2018 in the Council Chambers, County Administration Centre, Walkerton, Ontario

5. Adjournment

**Moved by Councillor Anne Eadie
Seconded by Councillor Robert Buckle**

**That the meeting of the Corporate Services Committee adjourn at
11:24 a.m.**

Carried

**Warden Paul Eagleson, Chair
Corporate Services Committee**