



**2024 Financial Management & 2025 Budget and Annual Business Plan Timeline - Council**

Date	Action	Owner
May 2	Presentation of Audited 2023 Financial Statements to Council	Finance
Quarterly	Quarterly Report on Financial Statements and Projections	Finance
June 3	Public Consultation & Engagement - Budget Survey made available to public	Finance and Office of the CAO
June 28	Business Plan due to Office of the CAO	All Directors
June 30	Public Consultation & Engagement - Budget Survey closes	Finance and Office of the CAO
August 23	Submission of Annual Budgets to CAO and Treasurer by all other Directors	All other Directors
September 5	Pre-budget presentation to Council	Finance and Office of the CAO
September 17 and 24	Senior Management Team meeting to review consolidated Operating and Capital Budgets Presentation	SMT
October 3	Circulation of all budgets (Capital and Operational) and Annual Business Plans to Members of Council	Finance/ Legislative Services
October 10	Presentation of Budgets (Capital & Operational) and Annual Business Plans to Council <ul style="list-style-type: none"> <li>Approximately 20 minutes per Department</li> <li>Focus on key changes and new initiatives</li> </ul>	Directors
November 7	Review and recommendation for approval in principle of: <ol style="list-style-type: none"> <li>Budget</li> <li>Annual Business Plans</li> </ol>	Directors & Council
November 21	Extra Budget Deliberation Date if required	Directors & Council
December 5 /19	Adoption of 2025-2029 Budget and Forecast by County Council	Council