



## Executive Committee Minutes

September 7, 2017  
9:45 a.m.  
Council Chambers  
Walkerton, Ontario

**Present:** Warden Mitch Twolan (Chair)  
Councillors Robert Buckle, Anne Eadie, Paul Eagleson, Milt Mclver and Mike Smith

**Staff:** Kelley Coulter, Chief Administrative Officer  
Darlene Batte, Deputy Clerk  
Chris LaForest, Director of Planning  
Marianne Nero, Director of Human Resources  
Manpreet Kaur Sangha, Economic Development Officer  
Donna Van Wyck, Clerk  
Kara Van Myall, Manager of Corporate Policy and Economic Development  
Stellina Williams, Business Investment Specialist, Energy Sector

**Regrets:** Councillors Anne Eadie and David Inglis

**1. Pecuniary Interest**

There were no declarations of pecuniary interest.

**2. Closed Meeting**

Moved by Councillor Milt Mclver  
Seconded by Councillor Robert Buckle

That the Committee move into a closed meeting pursuant to:

- Section 239 (2) (b) of the Municipal Act relating to personal matters about an identifiable individual, including municipal or local board employees relating to the CAO position description and Bruce County Economic Development Strategy; and,
- Section 239 (2) (3.1) 1. of the Municipal Act for the purpose of educating or training the members in relation to the Bruce County Economic Development Strategy; and,

- Section 239 (2) (e) of the Municipal Act relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board to receive an update from County Solicitor, Tammy Grove-McClement on the Saugeen and Nawash - Treaty and title litigation - Scheduling Mandatory Mediation

Carried

**3. Rise and Report**

Moved by Councillor Robert Buckle  
Seconded by Councillor Milt Mclver

That the Committee rise and report from the closed meeting.

Carried

The following staff joined the meeting at 10:56 a.m.: Bettyanne Cobean, Marianne Nero, Christine MacDonald, Cathy McGirr, Chris LaForest, Michael McKeage, Kara Van Myall, Stellina Williams and Manpreet Kaur Sangha.

**4. 2018 Non-union Cost of Living Adjustment (COLA)**

Moved by Councillor Mike Smith  
Seconded by Councillor Robert Buckle

That a 2% non-union salary grid increase effective January 1, 2018 at a cost of \$346,150, be approved.

Carried

**5. Information Items**

**A. Economic Development Update**

The Economic Development Update Report on the Economic Development Strategy, Annual Report (January - August, 2017) and Energy Sector was received for information.

**B. Integrity Commissioner Update**

The Integrity Commissioner Update Report was received for information.

**6. Action Items**

**A. Complaint Policy**

Moved by Councillor Mike Smith  
Seconded by Councillor Janice Jackson

That the draft Complaint Policy be received for information; and,

That this draft policy be forwarded to Hicks Morley for review and comment.

Carried

**B. Records Retention Program Policy**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Janice Jackson

That a by-law be introduced to adopt the revised Records Retention Program Policy.

Carried

**7. Next Meeting**

The next meeting of the Executive Committee will take place on Thursday, October 5, 2017 in the Chambers, County Administration Centre, Walkerton, Ontario.

**8. Adjournment**

Moved by Councillor Paul Eagleson  
Seconded by Councillor Robert Buckle

That the meeting of the Executive Committee adjourn at 11:48 a.m.

Carried

---

Warden Mitch Twolan, Chair  
Executive Committee