



Corporation of the County Of Bruce
Planning and Development

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Date:
Inquiry

Property Inquiry Form

Your Name: _____

Street Address _____ RR / Box#: _____

Town/Prov: _____ Postal Code: _____

Ph: _____ Email: _____

****Please submit a site plan with both existing & proposed buildings, septic bed and well, building and lot dimensions and existing / proposed lot lines.****

Where is the property?

Former Township: _____ New Municipality: _____

House / 911 #: _____ Street Name: _____

Lot: _____ Concession: _____ Plan: _____ Lot: _____

Tax Roll#: 41 I own this property I want to buy it

Were you referred to us by Municipal Staff / CBO? Yes No

What do you want to know or do?

- General Information** (permitted uses, setbacks from lot lines for houses, sheds, etc)
A copy of (check as required):
 - Official Plan maps & policies Zoning By-law maps & policies
- Sever a Lot(s)** (please provide diagram of proposed severance showing dimensions of the existing & proposed lot as well as all buildings and structures on the property)
- Rezone for a new use** (please provide details on the use in the space below)
- Other**

I understand that the County of Bruce does not certify as to present use, compliance with setback and yard requirements, or other regulations in municipal by-law, future changes in zoning, compliance with Official Plans or the Building Code. If I indicated that I am the owner, I authorize County staff to visit the property within 30 days of this request.

Signature of Applicant: _____ Date: _____

Office Use: BCOP:	Constraints	LOP:	Zoning:
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All applications for Zoning Amendments, Minor Variance, and/ or Consent to sever land require a sketch with the following information:

- The boundaries and dimensions of the subject land,
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that,
 - o are located on the subject land and on land that is adjacent to it, and
 - o in the applicant's opinion, may affect the application;
- The current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- The location and nature of any easement affecting the subject land.

Site Plans for Consents to sever land must also include:

- Boundaries and dimensions of the part that is intended to be severed [or subject to the easement] and the part that is intended to be retained [or not subject to the easement];
- The boundaries and dimensions of any land abutting (bordering) the subject land that is owned by the owner of the subject land;
- The approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;

Every Sketch needs to:

- Be legible,
- Be generally to scale,
- Indicate what direction is north,
- Show dimensions in metric units, and
- Fit on a single page (if submitting a hard copy only, the maximum page size is 11 x 14"; it may be larger if also submitting a digital copy).

The sketch may:

- be done by hand or on the computer, and
- include a table outlining building setback and size dimensions