

2018 Bruce County Council Discovery Session

Setting The Stage for Our 4-year Journey Together

Thursday, November 22nd, 2018
Council Chambers, Bruce County Administration Centre,
30 Park Street, Walkerton

9:00 a.m. – Greeting and Opening Remarks

- Marianne Nero, Acting Chief Administrative Officer
- To make new and returning Councilors feel welcome, included, and to set the stage for candid engagement for the day and years to come.

9:10 a.m. – All Things Bruce County

- Chris LaForest, Strategic Initiatives Specialist
- To gain some familiarity with the history and facts of Bruce County government, lands and people, including, First Nations.

9:30 a.m. – Values and Mission of the Corporation

- Marianne Nero, Acting Chief Administrative Officer
- To understand what drives our efforts, what we share in common, the path that we are trying to go down, to seek alignment with elected officials on our value statement.
- Corporate Brand
- LEAN

10:00 a.m. – Setting the Stage for the Work

- Chris LaForest, Strategic Initiatives Specialist
- To understand the role of municipalities within broader government spectrum, levels of government, federal/provincial powers, role of policy and regulations, enabling statutes and natural person powers.
- To gain an understanding of who staff are, our common principles, what to do if something goes wrong. Content from staff code of conduct, respect check, county compliant procedure and related documents.

10:30 a.m. – Break

10:45 a.m. – Integrity Commissioner (Presentation and Q & A)

- Harold G. Elston, Integrity Commissioner
- To understand:
 - Council Code of Conduct
 - Conflict of Interest Act
 - Closed Meetings
 - Role of Integrity Commissioner
 - Role of Provincial Ombudsman

11:15 a.m. – Core Service Areas Listing

- All Senior Management Team (2 minutes each)
- To provide a list of core services, each department is responsible for, the 2019 “watch list”.

11:35 a.m. – Role of Council and How We Conduct the Work

- Donna Van Wyck, County Clerk & Darlene Batté, Deputy Clerk/Executive Assistant to CAO
- To understand:
 - Role of Council
 - Tips on Chairing a meeting
 - Tips on how to effectively participate in meetings
 - Role of Staff in a meeting

11:50 a.m. – LEAN (Interactive Session)

- Marianne Nero, Acting Chief Administrative Officer
- Introduction by Acting CAO and a “Gemba” Walk to see LEAN in action (Saugeen Room)
- To celebrate our progress towards a LEAN Culture, express the CAO’s Intent for LEAN

12:15 p.m. – Lunch

12:45 p.m. – Matt in the Hat (Interactive Session)

- Matt Meade, Research Analyst
- To give participants a chance to meet each other and to share information about themselves through an informal and fun interactive session.

1:30 p.m. – Report back from the Group

- Matt Meade, Research Analyst
- To allow incumbent and mayor elect to report back to the group on key learnings from the day and ideas on future Council discovery topics.

2:00 p.m. – e-Scribe Training

- Donna Van Wyck, County Clerk & Darlene Batte, Deputy Clerk/Executive Assistant to CAO.
- To get familiar with the new agenda publishing tool that will be deployed in December, 2018.

2:30 p.m. – Adjourn

